

# *Hampton Christian Academy*

## *New Student Application for the 2017-2018 School Year*

*Lower School (3<sup>K</sup>-5<sup>th</sup> Grade) 757-838-2355*

*Upper School (6<sup>th</sup>-12<sup>th</sup> Grade) 757-838-7427*

### ***STATEMENT OF EDUCATIONAL PHILOSOPHY***

The Hampton Christian Academy, Inc. espouses the historic Christian view of life as presented in the Bible: Since God created and sustains everything through His Son, Jesus Christ; the world and life are God-centered and should glorify Him (Col. 1:17). Man being a sinner by nature and choice, however, cannot in this condition glorify and know God (Rom. 3:23). He can do this only by being recreated in God's image through committing his life to Jesus Christ as Lord and Savior. The total process of education, therefore, must seek this restoration of the student to the position of true knowledge, righteousness and holiness in Christ by developing and relating the whole person to God spiritually, mentally, socially and physically (Rom. 12:2). This process must present all truth as God's truth and must interpret it by and integrate it with God's word (John 14:6). Such education is primarily the parent's responsibility, and the school functions as an extension of the home to aid the parents in giving this education (Deut. 6: 6, 7).

### ***VISION STATEMENT***

To be a lighthouse to those seeking a Christ-centered education of academic excellence in a nurturing environment to empower students to discover, develop, and pursue God-given talents and purpose necessary to be leaders in the world.

### ***MISSION STATEMENT***

The mission of Hampton Christian Academy is to provide our students with a Christ-centered, quality, academic education in a Biblically directed learning environment that prepares them for leadership and Christian service in the community and in the world.

### ***STATEMENT OF FAITH***

- ◆ We believe there is one God eternally existing in three persons - the Father, the Son and the Holy Spirit (Genesis 1:1; John 10:30, 37, 38; John 16:13, 14).
- ◆ We believe the Holy Scriptures are verbally inspired of God and are our only infallible rule of faith and practice (II Timothy 3:16; II Peter 1:21).
- ◆ We believe Jesus Christ died, shedding His blood for our sins, and was bodily raised from the dead for our justification (Isaiah 53:5,6; I Cor. 15:3,4).
- ◆ We believe He will return visible and bodily with power and great glory (Acts 1:11; Rev. 19:11).
- ◆ We believe man is by nature and practice a sinner separated from God and can become God's child only by faith in Jesus Christ and submission to the will of God as revealed in the gospel (Romans 3:23; John 3:16-21; Ephesians 2:8-10).
- ◆ We believe those who are thus born into God's family have eternal life, and those who are not remain in spiritual death and will be separated from God forever in hell (John 5:24-29).
- ◆ We believe the Holy Spirit lives in the believer and enables him to walk in purity of life and submission to the will of God, and it is by the experience of His infilling that the believer is empowered with enabling gifts to be effective witnesses of Jesus Christ's resurrection and Lordship (I Cor. 6:19-20; Romans 8:9-14; Ephesians 4:30).
- ◆ We believe all believers are united in the body of Christ (I Cor. 12:12-13; Galatians 3:26-28).

## ADMISSIONS POLICY

Acceptance to Hampton Christian Academy is a privilege, not a right. Students are accepted and re-admitted on a best-qualified basis. All applicants are considered on the basis of pastoral recommendation, Christian testimony, official transcript (a minimum GPA of 2.3 is preferred for grades 6-12) and recommendation of previous school, completion of the required registration procedures, results of entrance testing and a personal interview with the school administration. A student's previous academic progress, behavior and attitude are also considered in the acceptance process. Students who are under expulsion or suspension from a public or private school will not be accepted at Hampton Christian Academy.

To be eligible for admission, parents or guardians must complete the application process, be in agreement with our statement of faith and make a commitment that their family will attend church regularly. The parents also agree to attend PTF meetings and support school activities, uphold the school in prayer, support it with volunteer help, and give financially to the school when able.

As a condition of acceptance and continued attendance, a student must agree to abide by the standards and policies set by the school. As long as a student is enrolled at Hampton Christian, he represents the school both on and off campus. If the administration considers the lifestyle or testimony of a student, either on or off campus, to be detrimental to the reputation of Hampton Christian Academy, he may forfeit the privilege of enrolling or remaining as a student. Each new student is automatically placed on one-semester probation. After that time it will be determined whether the student is academically and spiritually suited for Hampton Christian Academy. Upon completion of this probationary period, the student and family will be notified in writing of continued enrollment status. The principal will make the final admission/re-enrollment decision. That decision may be appealed to the superintendent.

Hampton Christian Academy admits students of any gender, race, color, and national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of gender, race, color, or national or ethnic origin in the administration of its educational policies.

The biblical and philosophical goal of Hampton Christian Academy is to develop students into mature, Christ-like individuals who will be able to exhibit a Christ-like life. Of necessity, this involves the school's understanding and belief of what qualities or characteristics exemplify a Christ-like life. Even though parents may personally believe differently, while enrolled at Hampton Christian Academy, all students are expected to exhibit the qualities of a Christ-like life espoused and taught by the school and to refrain from certain activities or behavior. Thus, Hampton Christian Academy retains the right to refuse enrollment to or to expel any student who engages in sexual immorality, including any student who professes to be homosexual/bisexual or is a practicing homosexual/bisexual, as well as any student who condones, supports, or otherwise promotes such practices (Leviticus 20:13, Romans 1:27).

Hampton Christian Academy's biblical role is to work in conjunction with the home to mold students to be Christ-like. On occasion, atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to sexual immorality, homosexual orientation, or inability to support the moral principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.

## ***ADMISSION PROCEDURES***

*Parents may typically register students on Monday through Friday, 9:00 a.m. to 2:00 p.m.*

### **Registration of a student is finalized after the family satisfactorily completes the following:**

1. Parent(s) must submit completed application forms and fees to the school office, including pastoral recommendation, principal and teacher recommendations, student essay (grades 6-12). In addition, the electronic packet must be completed at RenWeb.com.
2. Students registering for 3K and 4K will complete a verbal readiness assessment. Students must be four years old by October 1<sup>st</sup> of that school year to be placed in the 4K class. Students registering for grades 5K through 12 must complete an entrance test.
3. Parents will have a school interview with a member of the administration. New students entering grades 6-12 will also have an interview with a member of the administration.
4. Parent(s) must show an original of the student's birth certificate.
5. Parent(s) must turn in a completed Virginia Health Form signed by a medical doctor for students in all grades.
6. If parents are divorced, parent(s) must show a certified copy of the Court Order of Final Judgment.
7. HCA must receive official records from the previous school.
8. Please note: The Student Handbook is available on the school website at the beginning of the school year. Parent(s) and student need to carefully read the handbook and then sign the Student/Parent Statement of Cooperation included in the Student Handbook and return it to HCA.

**HAMPTON CHRISTIAN ACADEMY**

*New Student Application for the 2017-2018 School Year*

**GRADES 3K – 12TH GRADE**

*Lower School (3K-5<sup>th</sup>) 757-838-2355*

*Upper School 757-838-7427*

**Office Use Only**

Reg. Fee Pd. \_\_\_\_\_  
Ck. # \_\_\_\_\_ Dtd. \_\_\_\_\_  
Or Cash Amt. \_\_\_\_\_  
Completed by \_\_\_\_\_  
Posted \_\_\_\_\_

**Student Information**

Name: \_\_\_\_\_  
**LAST FIRST MIDDLE**

Birth date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gender: \_\_\_\_\_

Age: \_\_\_\_\_ (Age as of Sept. 30<sup>th</sup>) Entering Grade: \_\_\_\_\_

If entering 3K or 4K: 3 Days 5 Days

Home Address: \_\_\_\_\_  
**Street**

\_\_\_\_\_ **City State Zip Code**

Student's phone number (grades 6-12): \_\_\_\_\_

Church now attending: \_\_\_\_\_ Pastor: \_\_\_\_\_

School last attended: \_\_\_\_\_

Has student been retained? Y N If so, what grade? \_\_\_\_\_

Other children at HCA: Name(s) and grade(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about Hampton Christian Academy? \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION:**

Full Name of Custodial Parent(s): \_\_\_\_\_

Are there custody papers? If so, please attach legal custodial documentation:   **YES**                   **NO**

**Parent/Guardian 1:**

*Please Circle One:* Married    Single    Divorced    Widowed

Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Relation to Student: \_\_\_\_\_ Lives with Student?:    Y    N    Cell #: \_\_\_\_\_

Home Address: \_\_\_\_\_

(If different from above)          Street                                  City                                  State                                  Zip

Email Address: \_\_\_\_\_

**Parent/Guardian 2:**

*Please Circle One:* Married    Single    Divorced    Widowed

Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Relation to Student: \_\_\_\_\_ Lives with Student:    Y    N    Cell #: \_\_\_\_\_

Home Address: \_\_\_\_\_

(If different from above)          Street                                  City                                  State                                  Zip

Email Address: \_\_\_\_\_

**CHURCH INFORMATION**

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

I. Parents' personal testimony of **profession of faith in Jesus Christ** and current participation in Christian/ church activities: (You may attach a sheet, if needed.)

**Father:**

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**Mother:**

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II. Pastor's Name: \_\_\_\_\_

III. Christian References: (Include name, address, and telephone number.)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**ADDITIONAL INFORMATION**

Has the applicant experienced any disciplinary difficulty to include, but not limited to expulsion, suspension, probation, police record, or use of drugs, alcohol, or tobacco? (Please be all-inclusive, since inaccurate information or omissions could result in non-acceptance to or removal from school.)

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain (to include dates). \_\_\_\_\_

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II. Name of Current School Family who referred you to HCA: \_\_\_\_\_

## **DISCLOSURE STATEMENT REGARDING PROSPECTIVE STUDENTS WITH PHYSICAL, EMOTIONAL, ACADEMIC DISABILITIES OR INDIVIDUAL ACCOMMODATIONS**

1. As indicated by 8VAC20-81-20, effective January 25, 2010, the Virginia Department of Education assumes the responsibility to ensure that all children with disabilities, aged two to 21, residing in Virginia have a right to a free **“appropriate” public education**. Hampton Christian Academy (HCA) is a fully accredited private Christian school. However, it is not equipped with the resources or personnel to accommodate the numerous Virginia Department of Education requirements for an **“appropriate”** education of children who have such disabilities. Consequently, HCA would typically not be able to enroll children, identified by a public school division, with such disabilities and needs since the school could not meet all of the state requirements.

2. HCA does provide accommodations designed to meet some of our student’s individual needs (e.g., attention deficit disorder). Whether the school might be a “good match” for the student would normally be determined during the entrance screening process. However, this sometimes can only be discovered after a student has been enrolled at the school for a period of time. Consequently, it is critical that HCA be provided as much information as possible to help determine whether the student could benefit by attending HCA, and what individual accommodations the school could offer to help insure the student’s success in its Christian college-preparatory program of study. In addition, for the benefit of the student, family, and school, the student would normally be placed on probation throughout the first semester of attendance and monitored carefully to insure the school is meeting the student’s needs.

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**PLEASE NOTE:** Any information provided to the school will be considered “confidential” and only released to HCA staff members on a need-to-know basis. Other institutions or organizations will not be provided copies without written permission from the parents or guardians.

**With the above in mind, please sign ONLY ONE of the following Disclosure Statements (see attached page):**

**Please sign ONLY ONE of the following Disclosure Statements:**

**DISCLOSURE STATEMENT 1:** My child has not been identified by a public school division or any other agency as a child with one or more disabilities as defined by any state department of education. Further, to my knowledge, my child has no individual educational needs.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**DISCLOSURE STATEMENT 2:** My child has not been identified by a public school division or any other agency as a child with one or more disabilities as defined by any state department of education. However, my child may have the need for the following individual educational accommodations:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**DISCLOSURE STATEMENT 3:** My child has been identified by a public school division or another agency as a child with the following disabilities as defined by a state department of education:

\_\_\_\_\_  
\_\_\_\_\_

**I have ensured that all available records regarding the findings will be provided to Hampton Christian Academy.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



## ***Conditions of Contract:***

1. I/We realize that the application charge is non-refundable.
2. I/We understand and agree to the following:
  - a. The school will place the applicant on the List of Accepted Students when the enrollment process has been completed and submitted online through RenWeb.
  - b. Once the student is placed on the list, unless there are extenuating circumstances, which would need to be approved by the HCA School Board (for example, a family move outside the local area), the following obligations would apply: If you withdraw the student or if the school requires the accepted student to leave for disciplinary or other unfavorable reasons, you would be obligated to:
    - i. Notify the school in writing if ***you*** are withdrawing the student;
    - ii. Pay all debts incurred to that point in the school year; and
    - iii. Pay a withdrawal fee of **\$500**.
    - iv. All delinquent accounts/debts must be paid in full before the school will release any official records, including but not limited to, transcripts, diplomas, report cards, progress reports, or other records to any person or agency, including but not limited to the parent/guardian, student, or other schools.
3. I/We understand that Hampton Christian Academy operates with no financial margin. Since its budget is projected solely on the basis of the tuition charges paid and gifts of its parents and friends, we commit to pray for the financial needs; to perform services when qualified and needed; and to uphold the school consistently in family prayer.
4. I/We agree that in order to operate a viable school, to maintain order within the school, to properly and effectively train a student, both spiritually and intellectually, and to produce harmony among the students and teachers, it is necessary that the school, through its duly authorized representatives, administer discipline to students. Also, such shall be administered in a caring attitude of Christian love.
5. I/We grant authority to duly designated authorities of the school, or their duly authorized representatives to discipline my/our child and/or children, as deemed necessary and solely within the discretion of the duly designated authorities of the school.
6. I/We understand and agree that the school, through its duly authorized representatives, reserves the right to suspend and/or expel any student, including our child, if, in the sole judgment of the school, our child is a discipline problem, not in harmony with the school, or is not benefiting spiritually and/or intellectually as a student in the school.
7. I/We agree to cooperate with the school by attending conferences with our child's teachers, providing discipline to our child at home as needed (Proverbs 22:6 and 15), and intellectually and spiritually assisting our child to be prepared for the next school day.

8. I/We will arrange for our student(s) to arrive on time and be picked up on time during the schools' hours of operation or as designated by a coach or school-assigned sponsor of an activity in which our student is a participant.
9. I/We will ensure that our child(ren) adhere(s) to attendance policies and understand that missing more than nine days per semester (18 days per year) may impose an academic penalty and/or result in our child's retention in the current grade (K-8), or failure to receive class credit (grades 9-12).
10. I/We understand that our account is defined to be “**one month delinquent**” when the monthly payment that is due is not received by the day agreed upon with FACTS.
11. I/We understand that if the parent/guardian fails to comply with Item 10 above, the school may take one or more of the following actions to insure the delinquent account is paid:
  - a. Our children’s privilege to participate in any or all extracurricular activities, e.g., athletics, after school clubs, etc., may be terminated.
  - b. The privilege to charge lunch fees and/or other fees may be terminated.
  - c. Withhold any or all official records, including but not limited to, transcripts, diplomas, report cards, progress reports, and other records/reports.
  - d. Delinquent accounts may be reported to credit agencies, e.g., Experian, Transunion, etc., thus impacting the parent’s credit rating.
12. I/We understand that our account is defined to be “**two months delinquent**” when the monthly payment due is not received within two months of the date agreed upon with FACTS.
13. I/We understand that when an account is “**two months delinquent**” or more, the school may take any or all of the above and following actions to insure the delinquent account is paid or suitable arrangements are made with the HCA Business Office:
  - a. Require our children to discontinue attending classes at school until the account is current.
  - b. Require our children to be officially withdrawn from the school.
14. I/We understand that if our child is officially withdrawn from the school, all delinquent accounts must be paid in full before the school will release any official records, including but not limited to, transcripts, diplomas, report cards, progress reports, or other records to any person or agency, including but not limited to the parent/guardian, student, or other schools.
15. I/We understand that if any school-related issue remains unresolved, Hampton Christian Academy and I/ we are bound by the signed Christian Mediation and Binding Arbitration Agreement (enclosed) to resolve the issue through Christian Mediation and Binding Arbitration. This includes resolving issues regarding the payment of delinquent accounts.

***Please note:*** The sincere prayer and goal of the school is to lovingly and expeditiously work out a mutually agreeable debt recovery plan on any delinquent accounts. Prompt action and cooperation by the parent/guardian will help preclude many of the undesired, but sometimes necessary, school actions summarized in paragraphs 10 through 15 above. HCA promotes and welcomes positive interaction between the parents and the school to resolve financial delinquencies.

16. In signing this application I/we also are acknowledging the following:

- a. Our personal commitment to carry on training in the home (traditional, legal marriage, not cohabitation) that will be to the best of our ability, in accordance with the Word of God.
- b. Our support of the school and its policies as set forth in the student handbook.
- c. Our support of the school administration, bus drivers, teachers and staff in carrying out their responsibilities.
- d. Our commitment to the statement of faith of Hampton Christian Academy.
- e. Our commitment to give beyond our tuition as God leads and enables.
- f. Our commitment to attend PTF meetings and lend support to the program.
- g. Our commitment to agree that if our child should become involved in any trouble, or we disagree with any policy set by the school, we will in no case complain to any other party, and in the spirit of meekness, will register only necessary complaints with the teacher or principal involved (in accordance with Matthew 18:15-17).

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### *Christian Conciliation*

Following is a brief description of this process, quoted from page 4 of *Guidelines for Christian Conciliation* (version 4.6) by Peacemakers Ministry. A copy of this 30-page document can be downloaded from the website, [WWW.Peacemaker.net](http://WWW.Peacemaker.net). Copies are also available for checkout at Hampton Christian Academy.

“Christian conciliation is a process for reconciling people and resolving disputes out of court in a biblical manner. The process is conciliatory rather than adversarial in nature—that is, it encourages honest communication and reasonable cooperation rather than unnecessary contention and advocacy. Christian conciliation may involve three steps. Initially, one or both parties may receive individual counseling/coaching on how to resolve a dispute personally and privately through the use of biblical principles. If private efforts are unsuccessful, the parties may submit their dispute to mediation, a process in which one or more mediators meet with them to promote constructive dialogue and encourage a voluntary settlement of their differences. Finally, if mediation is unsuccessful, the parties may proceed to arbitration, which means that one of more arbitrators will hear their case and render a legally binding decision.”

Hampton Christian Academy (HCA) adopted and has used Christian Conciliation for more than a decade to enter into a Christian Mediation and Binding Arbitration Agreement with the parents of HCA students. Following is the binding agreement, which needs to be signed by parents/guardians of HCA students and by the HCA Head of School or his/her designee.

## **Christian Mediation and Binding Arbitration Agreement**

The parties involved agree that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of 1 Corinthians 6:1–8, Matthew 5:23–24, and Matthew 18:15–20. Therefore, the parties agree that any claim or dispute arising out of or related to the enrollment agreement or to any aspect of the student/parent/school relationship, including claims under federal, state, and local statutory or common law, the law of contract, and law of tort shall be settled by biblically based mediation. If resolution of the dispute and reconciliation do not result from mediation, the matter shall then be submitted for binding arbitration.

The parties agree for the arbitration process to be conducted in accordance with the Christian conciliation rules of procedure contained in the Peacemaker Ministries booklet, Guidelines for Christian Conciliation. (A copy is available for review at [www.Peacemaker.net](http://www.Peacemaker.net), at Hampton Christian Academy). Consistent with these rules, each party to the agreement shall agree to the selection of the arbitrator. The parties agree that if there is an impasse in the selection of the arbitrator, the Institute for Conciliation (a division of Peacemaker Ministries of Billings, Montana, 406-256-1583) shall be asked to provide the name of a qualified person who will serve in that capacity. Consistent with the rules of procedure, the arbitrator shall issue a written opinion within a reasonable time.

The parties acknowledge that the resolving of conflicts requires time and financial resources. Each party, regardless of the outcome of the matter, agrees to pay its designated share of the fees and expenses, as required by the mediator, case administrator, and/or arbitrator, related to such proceeding to resolve the matter.

The parties agree they will endeavor to exchange information with each other and present the same at any mediation or arbitration pursuant to the ICC Rules of Procedure with the intent to minimize costs and delays to the parties. They will seek to cooperate with one another and may request the mediator, case administrator, and/or arbitrator to direct and guide the preparation process so as to reasonably limit the amount of fact-finding, investigation, and discovery by the parties to that which is reasonably necessary for the parties to understand each other's issues and positions, and to prepare the matter for submission to the mediator and/or arbitrator to inform the mediator and/or arbitrator. In addition, the parties agree that in the event of arbitration, they will use a single arbitrator who is experienced in the relevant area of law and familiar with biblical principles of resolving conflict.

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the student/parent/school relationship and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, including any class action proceeding, except to enforce a legally binding arbitration decision. The parties acknowledge that by waiving their legal rights to file a lawsuit to resolve any dispute between them, they are not waiving their right to employ legal counsel at their own expense to assist them in any phase of the process.